

Job Description (JD): IT Engineer (Fresh Graduate)

Position Title: IT Engineer (Entry Level)

Department: Information Technology

Reports To: IT Manager / IT Infrastructure Lead

Location: MPU Head Office, Yangon

Employment Type: Full-time

Purpose of the Role:

To assist in the implementation, maintenance, and support of MPU's IT systems, infrastructure, and applications, ensuring secure and efficient operation under the guidance of senior engineers.

Key Responsibilities:

- Assist in configuring, monitoring, and troubleshooting IT systems (servers, networks, firewalls, endpoints).
- Provide technical support to internal users (Level 1/2 support).
- Assist in IT operations for switch solutions, card systems, and digital payment platforms.
- Participate in routine system maintenance, backup, patching, and monitoring activities.
- Support software/hardware inventory and licensing updates.
- Document IT procedures, incidents, and knowledge base entries.

Job Specification (JS): IT Engineer (Fresh Graduate)

Education:

- Bachelor's degree in Information Technology, Computer Science, Electronic Engineering, or any other degree supplemented with an IT-related diploma or certification.

Experience:

- Fresh graduates are welcome.

- Internship or project experience in IT systems, networking, or software development is a plus.

Technical Skills:

- Basic knowledge of computer networks, operating systems (Windows/Linux), and hardware.
- Familiarity with network/system administration, database basics, and troubleshooting.
- Exposure to scripting (e.g., PowerShell, Bash, or Python) is an advantage.

Soft Skills:

- Eagerness to learn and adapt quickly.
- Analytical and problem-solving mindset.
- Good verbal and written communication skills.
- Team player with a proactive attitude.

Languages:

- Fluent in Myanmar.
- Basic English proficiency (reading technical documentation, emails, etc.).

Benefits:

- Meal and Transportation Allowance
- Organizational Refreshments
- Opportunity to learn new skills on the job
- Annual Bonus / Provident Fund

Working Hours:

- 9:00 AM – 5:00 PM
- Off days: Saturday, Sunday, and public holidays

If you are interested in this position, please send your CV to mpuadmin@mpu.com.mm no later than 24 April 2026.